World Vegetable Center (WorldVeg)
Request for Bid (RFB) for Goods

I. General Information

1. Procurement Requisition No.: 1076234
2. Procurement Title: Supply and Delivery of One (1) 4×4 SUV and Seven (7) 4×4 Pickup Trucks in Benin
3. Procurement Category:
   • Goods ☐ Works ☐ Non-Consulting Services
4. Specifications: Supply and delivery of one (1) 4×4 SUV and seven (7) 4×4 pickup trucks for the Horti-Future project in Benin, in accordance with **Annex 1—Technical Specifications** and the delivery requirements of this RFB.
5. The contract value and all payments under this procurement will be denominated and paid in United States dollars (USD).

II. Selection Method and Evaluation

6. All bids shall be submitted in United States dollars (USD). Bids submitted in other currencies shall be rejected.
7. This procurement will be conducted using the following method:
   ☐ Limited Bidding ■ Open Bidding
8. Bids will be evaluated based on the following:
   ☐ Cost Only ■ Value (Quality and Cost)
9. Bid Evaluation Methodology:
   Each lot will be evaluated and awarded separately. Bids must cover the full quantity specified for the lot offered.

a. Preliminary Compliance Assessment

Bids will first be assessed for compliance with the eligibility requirements, mandatory technical specifications, and delivery requirements. Bids that fail to meet these requirements will not proceed to scored evaluation.

Optional items shall not be treated as mandatory requirements.

b. Technical Evaluation—Overall Weight: 40%

Criteria	Assessment Basis	Weight
Engine performance	Documented engine performance and suitability for the	15%

Criteria	Assessment Basis	Weight
	intended operations, including power and fuel efficiency.	
Off-road capability	Suitability for rural and rough-terrain operations, considering the drivetrain, ground clearance, suspension, and tyres.	10%
Durability and build quality	Documented construction quality and suitability for sustained use in challenging conditions, supported by manufacturer information, warranty coverage, and maintenance arrangements.	10%
Safety features	Documented safety provisions, including the required safety systems and additional features that provide a demonstrable benefit for the intended operations	5%
	Technical total	**40%**

Scoring scale: ☐ 0–4 ■ 1–100

Each criterion will be scored using the following benchmarks:

- 70: Meets the requirements, with no demonstrated additional benefit.
- 71–84: Meets the requirements and provides limited, relevant additional benefits.
- 85–94: Meets the requirements and provides substantial, documented additional benefits.
- 95–100: Meets the requirements and provides exceptional, documented benefits directly relevant to the intended operations.

Scores shall be supported by the submitted technical information. Unsupported claims or brand reputation alone shall not justify higher scores.

The technical score (T) shall be calculated as:

T = (Engine performance score × 37.5%) + (Off-road capability score × 25%) + (Durability and build quality score × 25%) + (Safety features score × 12.5%).

The minimum qualifying technical score is **70 out of 100.**

c. Financial Evaluation —Overall Weight: 60%

Financial proposals of technically qualified bidders will be evaluated using the total delivered price for the full quantity of the relevant lot, in accordance with the pricing and delivery requirements of this RFB.

Optional items shall be priced separately and excluded from the evaluated price.

The financial score (**F**) shall be calculated as:

F = (Lowest evaluated price among technically qualified bids for the lot ÷ Evaluated price of the bid being assessed) × 100

d. Combined Score and Award

Combined score = (T × 40%) + (F × 60%).

The bidder achieving the highest combined score for each lot will be recommended for award, subject to verification of its qualifications and approval under WorldVeg's procurement procedures.

10. WorldVeg may request written clarifications during evaluation. Clarifications shall not permit changes to the bid price or material changes to the substance of the bid.

III. Bidder Requirements and Documentation

11. Bidders must meet the following eligibility criteria:
    a. Be a legally registered vehicle distributor or dealer authorized to supply the proposed vehicles. Overseas bidders shall identify their local representative or service partner in Benin.
    b. Demonstrate access to spare parts and qualified maintenance services in Benin for the proposed vehicles.
    c. Be able to fulfil the delivery and warranty requirements specified in this RFB for each lot offered.
12. Bidders must submit the following documents, in **PDF format** where applicable:
    a. Company registration certificate and evidence of authorization to supply the proposed vehicles.
    b. Technical proposal identifying the manufacturer, model, and variant offered for each lot, together with a completed compliance statement against Annex 1 and the manufacturer's technical specifications.
    c. At least six (6) clear photographs or manufacturer's brochure images showing the exterior and interior of each proposed vehicle model.
    d. Details of the local representative or service partner, spare-parts availability, maintenance facilities, and warranty coverage and service arrangements in Benin.
    e. Financial proposal in USD, showing the unit price, quantity, total price for each lot offered, and a breakdown of the charges required under the pricing and delivery provisions of this RFB. Optional items shall be priced separately.
    f. Proposed delivery schedule and confirmation of compliance with the specified delivery period.
13. All bidding documents shall be submitted in English. If documents are submitted in another language, an English translation must be provided. In case of discrepancies, the English version shall prevail.
14. WorldVeg reserves the right to request original or additional documents for verification.

IV. Bid Opening Process

15. Bids will be opened by WorldVeg after the submission deadline in accordance with the applicable procurement procedure.
16. Where applicable, bidders may be invited to attend the bid opening. Details will be communicated separately.
17. Bids must remain valid for ☐ 60 days ■ 90 days ☐ 120 days from the bid submission deadline. WorldVeg reserves the right to request an extension of the validity period if necessary.

V. Communication and Submission

18. All inquiries regarding this RFB must be submitted in writing before 4:45PM Cotonou local time on 9 Nov 2026 to the contact person below:

    Leon C. Hekpazo
    Email: leon.hekpazo@worldveg.org
    Subject: Inquiries about PR1076234 Supply and Delivery of One (1) 4×4 SUV and Seven (7) 4×4 Pickup Trucks in Benin

19. All bids must be submitted **before 4:45 PM Cotonou local time on 13 Nov 2026** to the contact person below:

    Leon C. Hekpazo
    Email: leon.hekpazo@worldveg.org
    Subject: **Bids for PR1076234 Supply and Delivery of One (1) 4×4 SUV and Seven (7) 4×4 Pickup Trucks in Benin**

    Late submissions will not be considered.

VI. Compliance and Restrictions

20. Joint bids are not permitted.
21. This procurement is conducted in accordance with the WorldVeg Procurement Policy and Procurement Regulations and the principles of fairness, transparency, and accountability. Where donor-specific procurement rules or requirements apply, they shall also be observed and shall prevail in the event of any inconsistency with WorldVeg requirements.
22. Any complaint related to this procurement shall be submitted in accordance with the applicable WorldVeg procurement complaint procedures.

ANNEX 1—TECHNICAL SPECIFICATIONS

1. Purpose and scope

WorldVeg seeks vehicles suitable for rural, off-road, and mixed-terrain operations under the HortiFuture project in Benin. The vehicles should provide reliable performance in challenging conditions and have locally available spare parts and maintenance support.

The procurement comprises two lots:

- **Lot 1:** One (1) 4×4 SUV.
- **Lot 2:** Seven (7) 4×4 pickup trucks.

All vehicles shall be brand-new and unused.

2. Lot 1—One (1) 4×4 SUV

Component	Required specification
Vehicle type	All-terrain SUV with four-wheel drive (4×4) and left-hand drive.
Engine	Four-cylinder, turbocharged diesel engine; displacement of 2,400–3,000 cc.
Engine power	200 HP minimum
Transmission and drivetrain	Manual transmission with high- and low-range transfer gearing; full-time four-wheel drive.
Ground clearance	Minimum 210 mm.
Fuel tank	Minimum capacity of 70 liters.
Suspension	Heavy-duty suspension suitable for rough terrain.
Safety	Driver and front-passenger airbags; anti-lock braking system (ABS); electronic stability control; seat belts for all occupants.
Interior and comfort	Air conditioning, power steering, radio or infotainment system, and central locking.
Exterior and equipment	Spare wheel, all-terrain tires, and tow hook. Roof rack optional.
Warranty	Minimum warranty: three (3) years or 100,000 km, whichever occurs first. The bidder shall state the applicable conditions and arrangements for warranty service in Benin.

3. Lot 2—Seven (7) 4×4 Pickup Trucks

Component	Required specification
Vehicle type	All-terrain pickup truck with four-wheel drive (4×4) and left-hand drive.
Engine	Four-cylinder, turbocharged diesel engine; displacement of 2,400–3,000 cc.
Engine power	200 HP Minimum
Transmission and drivetrain	Manual transmission with high- and low-range transfer gearing; full-time four-wheel drive.
Ground clearance	Minimum 210 mm.
Fuel tank	Minimum capacity of 70 liters.
Suspension	Heavy-duty suspension suitable for rough terrain.
Safety	Driver and front-passenger airbags; anti-lock braking system (ABS); electronic stability control; seat belts for all occupants.
Interior and comfort	Air conditioning, power steering, radio or infotainment system, and central locking.
Exterior and equipment	Spare wheel, all-terrain tires, and tow hook. Roof rack optional.
Payload	Minimum manufacturer-rated payload: 910 kg. Higher payloads are acceptable. The bidder shall state the manufacturer-rated payload of the proposed vehicle.
Towing capacity	3,500 kgs minimum
Cargo bed dimensions	Indicative dimensions: length 1.56 m, width 1.58 m, and depth 0.48 m. The bidder shall state the actual dimensions offered.
Warranty	Minimum warranty: three (3) years or 100,000 km, whichever occurs first. The bidder shall state the applicable conditions and arrangements for warranty service in Benin.

4. Technical information to be submitted

For each lot offered, bidders shall:

- Identify the vehicle manufacturer, model, and variant.
- Provide a compliance statement against each specification above, identifying any deviations.
- Submit the manufacturer's technical specifications and at least six (6) clear photographs or brochure images showing the proposed vehicle's exterior and interior.
- Provide details of spare-parts availability, maintenance facilities, and warranty support in Benin.

The optional roof rack shall be priced separately and excluded from the evaluated price.

5. Pricing and Delivery

Delivery location:
West and Central Africa (WCA) – Coastal & Humid Region
Centre Mondial des Cultures Maraîchères (CM2)
IITA-Benin Campus
08 BP 0932 Tripostal
Cotonou, Benin

Locally supplied vehicles: Prices shall be quoted in USD and include all applicable taxes, transport, insurance, handling, unloading and other costs necessary to deliver the vehicles to the specified WorldVeg location.

Vehicles supplied through importation: Prices shall be quoted in USD and separately identify the vehicle price, freight, insurance, port and handling charges, customs clearance, applicable import duties and taxes, and inland delivery and unloading. Bidders shall state the proposed responsibilities of the supplier and WorldVeg for importation and clearance.

Bidders may offer either or both arrangements and shall state the total delivered price for each option. Financial evaluation shall consider the total cost payable by WorldVeg on a comparable basis. Optional items shall be priced separately and excluded from the evaluated price.

The applicable supply arrangement will be mutually agreed before contract award, based on the options and prices submitted, the published evaluation criteria, and the Center's best interests.

Delivery shall be completed within thirty (30) calendar days from the date of the supplier's written acceptance of the Purchase Order. Bidders shall confirm compliance and submit their proposed delivery schedule. Delivery means receipt of the vehicles at the specified WorldVeg location, rather than shipment or arrival at the port.